

QLD State Funding and Eligibility Requirements

TRILITY Training Services knows how difficult it is for the learners to understand the funding options for training courses they want to enrol in. It is also challenging to determine funding eligibility for their chosen course. TRILITY can assist you in making this process easy.

Please see the funding options for QLD:



QLD Funded programs available through TRILITY

1. User Choice (apprenticeship and traineeship funding)
2. Higher Level Skills

1. User Choice (apprenticeship and traineeship funding)

The User Choice program provides a public funding contribution towards the cost of training and assessment services for eligible Queensland apprentices and trainees.

Although a student contribution fee may be required, the funding provided by the Department reduces the overall cost of the course. Only Registered Training Organisations (RTOs) that have been approved as Skills Assure Suppliers (SAS) can deliver apprenticeships and/or traineeships.

TRILITY Training Services is an approved SAS training provider (Skill Assure Supplier).

To be eligible to receive funding via the User Choice program, you must:

- be employed in an approved apprenticeship or traineeship
- have entered a training contract for a qualification funded by the government
- have selected a government-approved training provider, such as TRILITY

For more information on the eligibility criteria, please check the below links:

User Choice Policy: [User Choice 2021-24 policy \(desbt.qld.gov.au\)](https://desbt.qld.gov.au/user-choice-policy)

Eligibility Check Tool: <https://www.qld.gov.au/education/training/subsidies/check-your-eligibility>

Learner's and Employer's obligation <https://www.qld.gov.au/education/apprenticeships>

Please also note the following:

- Apprentices and trainees can only receive **one government contribution** for a User Choice-funded qualification at any single point in time, i.e. a student is not funded to undertake two apprenticeships or traineeships at the same time.
- In addition, apprentices and trainees, including SATs, can only receive a **maximum of two government funding contributions** under the current User Choice program.

TRILITY courses approved for User Choice funding:

Code	Qualification Title
NWP20122	Certificate II in Water Industry Operations
NWP30222	Certificate III in Water Industry Operations

Further information about funded qualifications and subsidy levels is available [here](#).

Student contribution fees

Student contribution fees are the non-government financial contribution to the cost of the training and assessment services provided by the Skills Assure Supplier (in this case - TRILITY).

Student contribution fees under the User Choice program are set by the Department at \$1.60 per nominal hour for each unit of competency/module to be calculated at the commencement of the unit of competency/module and must be paid direct to TRILITY.

TRILITY must collect a student contribution fee, it may be paid on behalf of the student by their employer or a third party unrelated to TRILITY.

There are some cases where we are required to apply a partial or full exemption from the student contribution fee where the participant falls into one or more of the following categories:

Partial Exemption	Full Exemption
<p>Calculated at \$1.60 per nominal hour for the unit of competency x 40%</p>	<p>No student contribution fee is payable.</p>
<p>Trainee was, or will be aged under 17, at the end of February in the year in which the supplier provides training, and the trainee has not completed year 12.</p>	<p>Financial Hardship – an application is required by the trainee to demonstrate how the student contribution fee would adversely affect their ability to cover living expenses.</p>

Partial Exemption	Full Exemption
Calculated at \$1.60 per nominal hour for the unit of competency x 40%	No student contribution fee is payable.
The trainee holds an official form under Commonwealth law stating the trainee, his or her partner or the person of whom the trainee is a dependant, is entitled to concessions under a Health Care Card or Pensioner Concession Card.	A school-based trainee who has graduated Year 12 and has converted to either a full-time or part-time apprenticeship / traineeship in a high priority qualification.
The trainee is an Aboriginal or Torres Strait Islander person, through self-declaration on a signed and completed enrolment form.	Credit Transfers (exemption per unit credit is awarded to)
	Transitional gap training for unit/s of competency where the training package deems the unit not equivalent as a result of the qualification being superseded.
	Free Apprenticeships for Under 25s – an initiative that will cover the cost of training for Queensland trainees who commence or are undertaking one of the high priority traineeship qualifications from 1 January 2021 to 31 December 2024. Both the Certificate II and III in Water Industry Operations are considered high priority qualifications.

Additional charges

TRILITY may seek additional charges from your employer. This fee will vary based on the electives chosen and/or specialist area, mode of delivery, and location of training (the cost of trainer's travel and accommodation and other associated costs). Any additional charges will be discussed up-front and disclosed to the employer prior to the acceptance of enrolment.

2. Higher Level Skills

The Higher Level Skills program provides eligible individuals with access to a subsidised training place in selected certificate IV level or above qualifications, and priority skill sets to help individuals gain the higher level skills required to secure employment or career advancement in a priority industry.

Student eligibility for Higher Level Skills funding

TRILITY Training Services is an approved training provider (Skill Assure Supplier) with a funding agreement to offer Higer Level Skills programs in approved qualifications.

To be eligible for the Higher-Level Skills program, individuals must:

- be aged 15 years or over;
- be no longer at school;
- permanently reside in Queensland;
- be an Australian citizen, Australian permanent resident (includes humanitarian entrant) or a New Zealand citizen;
- not hold a certificate IV or higher-level qualification, not including qualifications completed at school and foundation skills training; and
- not be enrolled in another qualification, not including foundation skills training.

As a condition of the Higher Level Skills funded program, the Department requires the Registered Training Organisation (TRILITY) to obtain from each participant, prior to accepting the enrolment, evidence of eligibility.

For more information on the eligibility criteria please check the below links:

Information webpage <https://www.qld.gov.au/education/training/subsidies/certificate>

Higher Level Skills Student Fact Sheet: [Higher Level Skills – Student fact sheet \(v1.3, July 2024\) \(PDF, 250KB\)](#)

[Higher Level Skills program policy 2021–25 \(v1.3, July 2024\) \(PDF, 308KB\) – effective 1 July 2024](#)

Eligibility Check Tool: <https://www.qld.gov.au/education/training/subsidies/check-your-eligibility>

TRILITY courses approved for Higher Level Skills funding:

Code	Qualification Title
NWP40120	Certificate IV in Water Industry Operations

Co-contribution Fee for NWP40120 Certificate IV in Water Industry Operations courses at TRILITY Training Services

Individuals undertaking training must contribute to their training costs through a co-contribution fee. TRILITY is required under their funding agreement to charge and collect a co-contribution fee at the unit of competency level. Evidence of co-contribution fees charged and collected for each student must be retained.


TRILITY offers a number of electives of which 7 are to be selected in addition to the 3 core units.

As a result, each student's total fee may be different as it will be determined by the electives chosen.

Here is the list of Elective Units available for NWP40120 Certificate IV in Water Industry Operations, from which the student is required to select 7.

Click here for the [Elective list](#)

Below is an example where a student has selected 7 Elective Units and 3 Core Units for NWP40120 under the Higher-Level Skills funding program and the resulting co contribution fee that will apply.

 Water Industry Operations		Cert IV <small>MQF: 3 Core 7 Elective</small>										
Unit of Competence	Code	Cert IV	Group 1	Face to Face Days	Days Theory	Days Practical	Client Selected	Fee	TOTAL	Core/Elective		
BSBINS302 - Organise workplace information (on scope Q4 24)	BSBINS302	Cert IV		Distance				\$ 390	\$ -	Elective		
BSBOPS402 - Coordinate business operational plans (on scope Q4 24)	BSBOPS402	Cert IV		Distance				\$ 390	\$ -	Elective		
BSBOPS404 - Implement customer service strategies	BSBOPS404	Cert IV	D	Distance			1	\$ 390	\$ 390	Elective		
BSBPEF402 - Develop personal work priorities	BSBPEF402	Cert IV		Distance			1	\$ 390	\$ 390	Core		
BSBWH5411 - Implement and monitor WHS policies, procedures and programs	BSBWH5411	Cert IV		Distance			1	\$ 390	\$ 390	Core		
NWPGEN020 - Sample and test source or drinking water	NWPGEN020	Cert IV		2			1	\$ 660	\$ 660	Elective		
NWPGEN022 - Perform laboratory testing	NWPGEN022	Cert IV		3	2	1	1	\$ 990	\$ 990	Elective		
NWPGEN028 - Investigate and report on breaches of water industry legislation (on scope Q4 24)	NWPGEN028	Cert IV	E	1	1			\$ 390	\$ -	Elective		
NWPGEN029 - Contribute to continuous improvement of quality systems	NWPGEN029	Cert IV	F	1				\$ 390	\$ -	Elective		
NWPGEN030 - Coordinate and monitor the application of environmental plans and procedures	NWPGEN030	Cert IV		Distance			1	\$ 390	\$ 390	Core		
NWPNET055 - Coordinate and manage maintenance and repair of network assets	NWPNET055	Cert IV	D	1			1	\$ 390	\$ 390	Elective		
NWPNET057 - Establish connections of water and wastewater systems	NWPNET057	Cert IV	D	2			1	\$ 660	\$ 660	Elective		
NWPNET058 - Optimise network systems	NWPNET058	Cert IV	D	2			1	\$ 660	\$ 660	Elective		
NWPTRT064 - Assess and improve sedimentation processes	NWPTRT064	Cert IV	F	2				\$ 660	\$ -	Elective		
NWPTRT065 - Assess and improve treatment for removal of microorganisms in drinking water and recycled water	NWPTRT065	Cert IV	F	3			1	\$ 990	\$ 990	Elective		
NWPTRT067 - Assess and optimise chemical dosing processes in wastewater	NWPTRT067	Cert IV	F	2				\$ 660	\$ -	Elective		
Total on Selected Elective UoCs*									\$ 5,910			
<small>NOTE: Prices exclude GST and apply to units as part of a Certificate level qualification. Where learners enrolled in individual units, administration fees apply. Available on request.</small>												

Co-contribution fees under the Higher Level Skills program

NWP40120 Certificate IV in Water Industry Operations

No. of Units of Competency (UoC)	Co-contribution fee for Face-to-Face non-concessional students (per UoC)	Co-contribution fee for Face-to-Face concessional students (per UoC)	Co-contribution fee for Online/Self-paced non-concessional students (per UoC)	Co-contribution fee for Online/Self-paced concessional students (per UoC)
10	\$591	\$354.60	\$591	\$354.60
TOTAL COST	\$5,910	\$3,546	\$5,910	\$3,546

Please note: The table is an example of what a co-contribution may be.

The fee will vary based on the electives chosen and/or specialist area, previous training (RPL, gap training, credit transfers), mode of delivery, and location of training (the cost of trainer’s travel and accommodation and other associated costs).

The exact co-contribution fee will be calculated at the time of finalising your course selection and also take into account any eligible concession or whether you are a Year 12 Graduate.

In addition, all fees will be reflected on the Employer Proposal where applicable.